

Instructions for Elasticity Memo Draft Workshop

- Key deadlines
 - Final memo due November 19
 - Draft memo due to google folder Tuesday October 29 by beginning of class
 - Comments due to classmates by Sunday November 3 by midnight
 - For all components, grade declines by one letter for each 12 hours of tardiness
- What to write in the draft
 - Provide sufficient information so that a classmate can provide reasonable comments.
 - It is hard to imagine that you reach this bar without some background on your policy, some charts, calculations and some description of your calculation
- What and how to write comments
 - You are assigned to a group of 3 (occasionally 2) students
 - List is at end. Let me know ASAP if I have missed you.
 - I assigned groups randomly
 - Write comments for each student in your group
 - Comments are useful when they are not entirely complimentary; think about how your classmate can improve his or her work.
 - We are particularly interested in these features
 - * does the paper propose to analyze a policy that shifts demand or supply?
 - * does the author explain what the policy shifts (supply, demand) and identify the appropriate elasticity to use in estimation?
 - * does the paper identify an appropriate elasticity from the literature?
 - * does the paper perform or outline reasonable calculations based on these first two answers?
 - I anticipate comments more than a paragraph but less than a page
- How and where to submit
 - Submit everything to [this](#) google drive folder
 - Drafts
 - * Drafts folder → session folder (afternoon or evening) → group [your number]

- * Name the draft file [lastname].pdf/docx, e.g., Brooks.pdf
- Comments
 - * Drafts folder → session folder (afternoon or evening) → group [your number]
 - * Name comments file [your lastname]_for_lastnameauthor.pdf (or .docx, or whatever). “lastnameauthor” is the last name of the author on whose paper you are commenting
 - * Example: Hopkin for Brooks.pdf
- Working with someone else on the memo?
 - You are welcome to work with one other person on this memo.
 - You should separately post the same memo to your respective groups and follow the instructions above.
 - Let me know by Friday the 11th if you and your partner are in the same group; I'd like to change this set-up

