

There are 4 options for accessing and using SPSS for this course. Directions for accessing SPSS via options #2-4 are below.

1. Use computers on campus where SPSS is installed, including those in the computer lab and library.
2. Access SPSS from the Columbian Private Cloud
  - a. This option allows you to use SPSS from your computer on campus or off campus.
3. Use the trial version of SPSS on your computer
  - a. Similar to the above, but you have the software on your computer rather than having to access SPSS through the cloud.
4. Purchase the full version of SPSS for use on your computer at any time.

### **Accessing SPSS from the Columbian Private Cloud**

**General information about the Columbian Private Cloud can be found here:**

<http://ots.columbian.gwu.edu/columbian-college-private-cloud>

**Directions on how to install Citrix Receiver and for using Citrix for different purposes:**

<https://ots.columbian.gwu.edu/documentation-ccas-cloud>

**Access the Cloud here:**

<https://access.ccas.gwu.edu/Citrix/XenApp/auth/login.aspx>

**How to sign in AFTER installing the software:**

- Your username is the first letter of your first name and your entire last name. It was also provided to you in an email from the Columbian Account Services.
- The first password is Changeme234. Immediately after signing in, you will be instructed to change the password.
- Once you change the password, you will be brought to the main “Applications” page, which has a number of folders similar to a desktop. Locate SPSS in your applications and click or double click to open.

**Tips and Tricks:**

- If the software does not automatically install and the Citrix download page opens, you will need to manually download the software. On the Citrix download page, locate the “Most Downloaded” section in the middle and click the “Citrix Receiver (ICA).” This

will open another page and provide you with instructions on how to download the software.

- IBM SPSS software can be located in the SPSS folder on the main “Applications” page
- To start SPSS, simply click the icon and SPSS will open in a new screen. All program operations are the same as those you learned in class.
- If you run in to issues you can call GW’s Office of Technology Services (OTS) at 202-994-8096 or go in to the help desk on campus.

### **Using the Trial Version of SPSS for Your Computer**

**Access the trial version of SPSS from IBM here:**

<http://www.ibm.com/analytics/us/en/technology/spss/spss-trials.html>

- Click on the link and it will take you to the IBM web page. Once on the IBM page, click “Start Trial” under the first download option "IBM SPSS Statistics."
- IBM will ask you to register and create an account. Make sure to list "GWU" as your organization and check you are a student.
- They will then send you a download code. Once you input it you can download the installer and install it to your computer. There are three versions you can select from (2 for Windows and 1 for Mac).
- IBM will ask if you want to download something called Python, go ahead and download.
- There will be an option to purchase the software or authorize a licensed copy. GW owns rights to the program, so at this stage you need to input the following product code:
  - **5142d054c8a9c32bb864**
- The software will authorize and you should see a "successful" indication in a pop up box. Once you get this you can close it out and you're finished. You can find SPSS in your programs listing.

### **Purchasing SPSS for Your Computer**

**If you wish to purchase a student copy of SPSS for your personal computer, go to**

<http://gwu.onthehub.com>

- Click on “Students,” then “Statistics.”
- Click on “IBM© SPSS© Statistics Grad Pack.”
  - Click on dropdown menu next to “Choose a Platform” to choose Windows or Mac.
- Choose the Standard Grad Pack (\$55.00 + \$4.99 download fee) for a rental period of 6 months.